

Almond Glen Owners Association, Inc.
Request for Architectural Approval

Name: _____ Request Date: _____

Street Address: _____

Home Phone: _____ Work Phone: _____ Email: _____

What is the estimated start date? _____ Completion Date? _____

Type of Modification:

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Utility Building | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Garage | <input type="checkbox"/> Porch | <input type="checkbox"/> Deck/Patio |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Pool | <input type="checkbox"/> Carport |
| <input type="checkbox"/> Other: _____ | | |

Location: _____

Size: _____

Color: _____

Materials: _____

Contractor Name: _____

Please read and follow these instructions carefully:

1. Attach a detailed description of improvements including:
 - Location, Size, Color, Material, Contractor (if applicable), Plans/Drawings, Pictures/Brochures
2. Attach copy of the property survey with proposed changes/additionals clearly marked on the survey.
3. Please include one (1) complete copy of the request and supporting documentation.
4. Please submit request and supporting documentation to:

Almond Glen Owners Association
PO Box 472029
Charlotte NC 28247
FAX: 704 889-9500
Email: drudisill@amgworld.com

Please Note:

- Complete one form per change (ex. One request for a garage and one request for a fence). Multiple Requests can be mailed in the same envelope.
- **A copy of the property survey with the location of the changes/additions show must be included for each request or the request will be returned.**
- Committee reserves the right to request more information to clarify the request.
- Please allow 3-4 weeks for the approval process.

Committee Use Only

Approved

Denied Reason for Denial: _____

(Name of Committee Member)

(Signature of Committee Member)

(Date)